



X-TRA MILE – AFTER SCHOOL PROGRAM

ENROLMENT FORM

Please indicate with a tick in the respective boxes the course(s) you wish to enrol your child/ward in. An advance fee payment is required to secure a place. Places may be limited and are subject to availability.

NAME OF STUDENT:

NAME OF PARENT:

EMAIL ADDRESS:

CONTACT NO.:

SIGNATURE OF PARENT:

DATE:

MUSIC

Guitar	RM 400	<input type="checkbox"/>	<ul style="list-style-type: none"> • Unless indicated, all sessions are limited to 10 students per group. • Group lesson is 45 minutes, 10 lessons per term. • Private individual lesson is 30 minutes, 10 lessons per term.
Drums	RM 450	<input type="checkbox"/>	
Ukelele	RM 400	<input type="checkbox"/>	
Piano	RM500	<input type="checkbox"/>	

SPORTS

Fencing	RM 450	<input type="checkbox"/>	<ul style="list-style-type: none"> • All sports exclude personal equipment and competition fee. Parents will be informed about any attached cost when they register for sport competitions. • All sports lessons are conducted by licensed coaches. • Please note that the fees are per term. <p>Floorball: Monday 3.00-5.00pm; Friday (secondary PE) 8.00am-10.00am Basketball: Friday 3.00pm-5.00pm</p>
Floorball (Year 6 and above)	RM 50	<input type="checkbox"/>	
Basketball (Year 6 and above)	RM 50	<input type="checkbox"/>	

OTHER

Lion Dance	RM 50	<input type="checkbox"/>	<ul style="list-style-type: none"> • The lion dance classes will be held every Friday from 2.00pm-3.00pm
Robotics Club (the fees are for one academic year)	RM499	<input type="checkbox"/>	<p>If your child has already been enrolled in the Robotics Club, you do not have to pay the X-tra mile fees for the Academic Year 2018-19.</p> <p>Beginning this term, the Robotics Club will be held every Thursday from 3.00pm- 4.00pm. As the ECA periods are often reserved for special programs and school-wide activities, we have decided to run the club as an after-school program. Please note that selection of members is on a first-come-first-serve basis.</p>

Payment Method

Please pay online or issue cheque payable to:

HAVIL INTERNATIONAL SCHOOL SDN BHD.
CIMB SWIFT Code: CIBBMYKL
Bank Account: CIMB BANK A/C NO. 8000856462

FOR OFFICE USE:

Payment Received : Cash/Card/Cheque: _____

Amount : RM _____

Date : _____



X-Tra Mile Agreement
as at September 2018

A. Fees

- a. Unless otherwise stated, the X-tra Mile courses are billed by the term based on a total of 10 lessons to be covered within the respective term.
- b. Students who fail to pay their term fee on time will be put on waiting list.
- c. The term fee does not cover additional materials that the teacher may require. Such materials will be billed directly by the teacher.

B. Punctuality

- a. Students must be physically present at the designated room at the designated time.
- b. Classes are scheduled back to back, therefore there cannot be any allowance for delays.
- c. No replacement or compensation will be given if the delay is due to the student's failure to be punctual.

C. Replacement class

- a. There won't be any replacement for students who miss their class.
- b. If the teacher misses a class, that class will be replaced on another week in that term to complete the ten classes paid for by the students.
- c. Should there be insufficient weeks left in the term to complete the 10 lessons, the relevant fees will be deducted from the subsequent term fees.

D. Teacher's responsibility

- a. The teacher is expected to be punctual and present for all classes.
- b. Should the teacher fail to be punctual, he/she will need to replace the relevant number of minutes missed.
- c. The teacher will need to serve a written notice (1 week before) to the school if he/she cannot make it for the following week's class.

Read and agreed by: (student) _____ Date: _____
Name: _____

(teacher) _____ Date: _____
Name: _____

Witnessed by: (parent/guardian) _____ &
(school management) _____